

1. DETAILED NIT

BHARAT SANCHAR NIGAM LIMITED

(A GOVT OF INDIA ENTERPRISE)

O/o Executive Engineer (E), BSNL Electrical Division

2nd Floor, S.S.P.O Building, 15, Cantonment Road, Cuttack – 753001

Phone – (0671) -2305184, FAX- 2305577, Email- eebsnlck@gmail.com

NOTICE INVITING e-TENDER

The Executive Engineer (Elect.), BSNL Electrical Division, 2nd Floor, S.S.P.O Building, 15, Cantonment Road, Cuttack – 753001 (Phone – (0671) -2305184, FAX- 2305577) on behalf of Bharat Sanchar Nigam Limited, invites online item rate e-tenders in Two Bid system from eligible contractors for the work as details given below:

| | | |
|----|---|--|
| 1 | NIT No. | 129/BSNL/ED/CTC/2019-20 |
| 2 | Name of work | Supply, Installation, Testing and Commissioning of Free cooling units (exhaust Fans with Filters) at 30nos Room/Shelter BTS sites under Keonjhar SSA (Phase-I). |
| 3 | Estimated cost of the work Inclusive of all taxes (including GST) | ₹ 5,43,667 /- |
| 4 | Completion period | 01 month |
| 5 | Earnest Money Deposit (EMD) - @2% of estimated Cost | ₹ 10,873/- |
| 6 | Mode of submission of EMD | DD/FDR/TDR/BG of a Nationalized/Scheduled Bank in favour of "Accounts Officer (Cash), BSNL, O/o the GMTD, Cuttack." OR e-payment as per instruction of Para: (1.7) below |
| 7 | Tender processing fees including taxes (Non Refundable) | ₹ 590/- (in favour of M/s. ITI Limited through on-line payment, Debit / Credit card) |
| 9 | Availability of tender Documents for free view only | www.odisha.bsnl.co.in/tender |
| 10 | Availability of Tender for free view downloading and online submission. | The links of website www.tenderwizard.com/BSNL |
| 11 | Date of availability of tender documents in e-Tender portal for downloading & submission | From Date: 30.10.2019 |
| 12 | Last date and time of closing of online submission of e-tenders along with all requisite documents | Date: 13.11.2019 (up to 17:00 Hrs.) |
| 13 | Date and time of online opening of technical bid. | On or after 11.00 hrs dtd. 14.11.2019 |
| 14 | Date and time for online opening of financial bids | Date: 18.11.2019 at 15.30 hrs |
| 15 | Date of submission of Original EMD and hard copies of other requisite documents as per para 3.15 below. | To be submitted by L-1 tenderer only, within 03 days after the opening date of Financial bid. |
| 16 | Competent authority inviting tender | Executive Engineer (E), BSNL Electrical Division, 2nd Floor, S.S.P.O Building, 15, Cantonment Road, Cuttack– 753001 Phone – (0671) -2305184, FAX- 2305577, Email- eebsnlck@gmail.com |

Note: In case the last date of submission / opening of tender is declared to be a holiday, last date of submission / opening of tender will get shifted automatically to next working day at the same scheduled time. Any change in tender submission/ opening date due to any other unavoidable reasons will be notified through the BSNL web site and/ or e-Tender Portal and/or newspapers.

- 1.2. The Tender document can be downloaded from the website: www.tenderwizard.com/BSNL and to be submitted in e-tendering portal only.
- 1.3. BSNL has decided to use the process of e-tendering for inviting this tender and thus the physical copy of the tender would not be sold.
- 1.4. Intending tenderer are requested to register themselves with M/s. ITI Limited through the website www.tenderwizard.com/BSNL for obtaining user-id, Digital Signature etc., by paying Vendor registration fee and processing fee for participating in the above mentioned tender.
- 1.5. Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the tenderer who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.
- 1.6. In case at any stage, it is found that any addition / deletion / correction or tempering has been made in the downloaded tender documents, the tender shall be treated as non-responsive and shall be rejected. BSNL shall have the absolute right to take any action as deemed fit, without any prior intimation to the firms.
- 1.7. **The cost of EMD can also be paid through online Banking / RTGS / NEFT as per the following details.**

| | |
|-----------------------------|--|
| Name of the Bank and Branch | UNION BANK OF INDIA, Madhupatna Branch, Link Road, Cuttack |
| Accounts Name | A.O(Cash), BSNL, O/o GMTD, Cuttack |
| Account Number | (CA) 514201010032115 |
| IFC Code | UBIN0551422 |
| Address of the Bank | UNION BANK OF INDIA, Madhupatna Branch, Link Road, Cuttack |
| MICR Code | 756026004 |
| Contact No. | 0671-2367210 |

The scanned copies of the E-Payment receipt towards EMD (if paid through e-payment mode) is to be uploaded in the e-Tendering Portal along with other requisite documents.

2.0 ELIGIBILITY CRITERIA

BSNL enlisted contractors of Class-III & above in Electrical category.

Note: The firm shall have to possess a valid Electrical license of appropriate voltage issued by any State Govt.

3.0. INFORMATION & GENERAL INSTRUCTIONS TO TENDERERS:

- 3.1 Prospective tenderer or General public can see and download free of cost PDF format of the tender documents from website: www.tenderwizard.com/BSNL.
To participate in the tender, prospective tenderer are requested to download the excel formats, after login in the Home page of the website www.tenderwizard.com/BSNL with **User ID/Password/Class III Digital Signature Certificate**.
- 3.2 Prospective Tenderer has to fill Excel Documents and upload the same without renaming it. The tenderer has also to down load and upload the PDF file of Techno commercial bid in the e-tendering portal along with other requisite documents without making any alternations, additions & deletions etc. Please refer Help Manual for Tender submission or contact ITI Helpdesk.
- 3.3 The Intending tenderer must read the terms and conditions of Notice Inviting Tender, eligibility criteria, Specifications, General, Commercial, Special conditions of the tender and clauses of contract carefully. He should only submit his tender if he considers himself eligible and he is in possession of all the supporting documents required.
- 3.4 Information and instructions for tenderer posted on website shall form part of tender document.
- 3.5 The intending tenderers should get themselves registered with M/s ITI Limited, as per instructions on web site. The intending tenderers who need digital signature should also contact **M/s ITI Limited** well in advance for issue of digital signature. **Help desk of M/s ITI: Sh. Biswajit Kar, Mob No- 9438724476, Tender Wizard Office no- 011-49424365, Email- twhelpdesk691@gmail.com**
- 3.6 After registration, the intending tenderer has to make a request for the particular tender for which he has to pay processing fee through e-payment link available on portal by VISA/Master enabled Credit/Debit cards/PNB net banking facility.
- 3.7 The tender document consisting of plans/specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be compiled with and other necessary documents can be seen and downloaded from website-www.tenderwizard.com/BSNL or <https://eprocure.gov.in/cppp/> or www.orissa.bsnl.co.in free of cost.
- 3.8 The lowest tenderer only shall have to submit the original EMD and mandatory documents such as credentials, EPF & ESI registration certificates, PAN & BSNL Enlistment letter, GST registration and valid electrical license of appropriate voltage issued by any State Governments of India and other requisite documents as per para 3.15, within 03 days after opening of price bid.
- 3.9 Those Contractors not registered on website mentioned above are required to get registered beforehand.
- 3.10 The intending tenderer must have class-III digital signature to submit the tender.

- 3.11 On opening date, the contractor can login and see the tender opening process. After opening of tenders he will receive the competitor tender sheets.
- 3.12 Contractor can upload the documents as per para 3.15 in the form of JPG format and PDF format and any other format as permissible by the e-tendering portal
- 3.13 Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in dark Yellow colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank, the same shall be treated as “0”. Therefore if any cell is left blank and no rate is quoted by the tenderer, rate of such item shall be treated as “0” (ZERO).
- 3.14 It is essential to upload all the mandatory documents. If some document is not applicable /available the status shall be printed on a paper and same shall be uploaded. Uploading of any blank/irrelevant documents in connection to mandatory documents will lead to rejection of the offer.
- 3.15 **LIST OF MANDATORY SELF ATTESTED DOCUMENTS TO BE SCANNED AND UPLOADED IN THE e-TENDERING PORTAL ON LINE WITHIN PERIOD OF TENDER SUBMISSION.**

| Sl.No | Description of Documents |
|-------|--|
| 1. | E-payment documents/Transaction slips, towards online payment of EMD (If paid online) OR |
| 2. | Demand Draft/FDR/TDR/BG of any Nationalized/scheduled bank in favour of “Accounts Officer (Cash), BSNL, O/o the GMTD, CUTTACK” towards EMD. |
| 3. | Documentary proof of satisfying eligibility conditions against point 2 of the “Eligibility Criteria” of the NIT , as follows. |
| a) | Valid BSNL Enlistment memorandum issued by appropriate authority of BSNL Electrical wing as per their class. |
| 4. | PAN card issued by Income Tax Department, Govt. of India. |
| 5. | Valid GST Registration Certificate issued by statutory authority. |
| 6. | Valid Employees Provident Fund (EPF) & ESI Registrations Certificate. |
| 7. | “Undertaking for deposition of physical EMD and other requisite documents as per Annexure – IV |
| 8. | Certificate for “No near relatives are working in BSNL” as per Annexure – V |
| 9. | Information about the Tenderer as per Annexure – VI |
| 10. | Declaration by Contractor for EW-6 & EW-8 as per Annexure – VII |
| 11. | Under taking regarding EPF & ESI as per Annexure – VIII |
| 12. | Self attested copies of “FORM-A” and partnership deed / Memorandum of Articles of Association, If the tenderer is a firm in partnership / Limited company or Corporation,. |
| 13. | Valid Electrical License of appropriate voltage issued by any State Government of India |

Note: 1. THE TECHNO COMMERCIAL BID SHALL ALSO BE UPLOADED IN THE E-TENDERING PORTAL AFTER GOING THROUGH THE DETAIL OF THE NIT, so that, It will be presumed that, the tenderer have understood the terms, conditions and clauses of the tender.

1. Bidder should very carefully upload the scanned copies of requisite documents underlined under clause 3.15. Doubt if any, may be got clarified before the closing date of bid submission. Due diligence should be made by the bidder in complying with the uploading of scanned copies. Non compliance will entail rejection of technical bids.

3.16 SUBMISSION EMD AND HARD COPIES OF SELF ATTESTED MANDATORY DOCUMENTS BY THE LOWEST BIDDER (S) :-

The Physical EMD along with self attested copies of other requisite documents as mentioned above should be deposited by the L1 bidder only within 3 days after the opening date of Financial bid to The Executive Engineer (E), BSNL Electrical Division Cuttack, failing which the bid shall be rejected and approval of the agency may be cancelled by approving authority and the agency will be debarred from tendering in BSNL.

An undertaking in this regard that, “The Physical EMD along with self attested copies other requisite documents shall be deposited by me /us with the E E (E), calling the tender, in case I/we become the lowest bidder (s), within 3 days after the date of opening of financial bid , otherwise, department may reject the tender and also take action to cancel my/our approval/ debar me /us from tendering in BSNL” shall also be uploaded by the intending bidders in Annexure-IV.

The original EMD and self attested copies of other requisite documents shall be submitted as per the following manner.

- a) **The original financial instrument like Demand Draft/FDR/BG/CDR against EMD and Self attested copies of the valid credentials, registration certificates, declarations, under takings etc. and other requisite documents as mentioned above (Sl. no. 1 to 13) and Techno Commercial Bid documents shall be submitted by the L1 bidder only with due mention of name of work, date of opening of tenders, name of the tenderder and should be submitted in the office of the Executive Engineer (E), BSNL Electrical Division, **Cuttack** within 03 days of opening date of Price bids.**
- b) **If the tenderer is a firm in partnership / Limited company or Corporation, then the hard copies of “FORM-A” and partnership deed / Memorandum of Articles of Association and power of attorney / Authorisation to the person who signs the tender in case of companies etc. shall also be submitted along with hard copies of **other documents** as above.**

The tenderers may be asked to produce the original documents for verification before the tender opening committee (TOC). If the tenderer fails to submit the same, then they shall be disqualified and their price bids will not be opened.

IMPORTANT NOTES:

- 1. All the documents shall be self-attested before up loading online and hard copies shall be submitted in off line by the lowest bidder only within 03 days of opening of price bids. However the tenderer shall produce the original documents before the tender opening committee on demand, otherwise, their tenders are liable to be rejected without any further intimation. In case of any document as mentioned above (3.15) is not uploaded/unable to produce by the tenderer before the TOC on demand, then they**

will be disqualified and their price bids will not be opened. The decision of the Tender accepting authority in this regard will be final and binding.

2. The tenderer shall upload scanned copy of original documents in JPG or PDF format. The submission of documents is deemed as undertaking by tenderer that all the documents are true and genuine. If it is found, at any time during tendering or execution of work, that the information/documents submitted by the tenderer are in variance/forged/bogus, they shall be legally held responsible for the same. Their offer shall summarily be rejected or termination of contract, if awarded, forfeiting of the EMD, performance guarantees, security deposit, if any. The tenderer/contractor shall be blacklisted /debarred for further works in BSNL for a period of three years.

Executive Engineer (E)
BSNL Electrical Division
Cuttack

No.:- 10(17)/TED/BSNL/CTK/19-20/445

Date: 30.10.2019

Copy to-

- 1) Chief Engineer (E), BSNL Electrical Odisha Zone, BBSR for kind information.
- 2-3) E.E (E), BSNL Electrical Division, Bhubaneswar/Sambalpur.
- 4) The A.O (Cash) , BSNL , O/o the GMTD, Cuttack.
- 5) Notice Board/BSNL Web site/Tender Wizard web site.

Executive Engineer (E)